



**Minutes of the 513th Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held at The White Swan, Arundel,
West Sussex on Wednesday 10th July 2020 at 7.30 p.m.**

1. Apologies for absence: Nil

2. Attendees

Peter Fitzgerald Chair (PF), Dave Wightman Vice Chair (DW), Nick Harris Secretary (NH), John Woodward Treasurer (JW), Carol Wightman Rally Secretary (CW), Janine Aylmore (JA) Janet Fitzgerald (JF), and Keith Wood (KW) and Sam Wood (SW).

PF welcomed everyone to the meeting.

3. Minutes of the previous meeting

The minutes of the 512th meeting were approved having been proposed by KW and CW.

.4. Matters Arising NIL

5. Actions from minutes 512. NIL

6. Notification of any other Business. NIL at this time.

7. Secretary's Report

Centre membership since last meeting.

Total 1899 up from 1813, Lead 1016 up from 982, joint 845 up from 799 and family 36 up from 30. 2 life members.

We had 154 new members, 31 re registered, 21 rejoined, 7 resigned, and 74 not renewed to centre.

29th June

E mail from CAMC cancelling July's rallies. Circulated to committee and members

7th July

E mail from CAMC re holding of long rallies. Circulated to committee.

21st July

E mail from CAMC re resumption of rallies. Circulated to committee.

8. Treasurer's Report

JW's report was circulated before the meeting.

Investment with Caravan Club = £7,847.29, Youth Account = £851.80, Charity Account = £92.14 and Business Account = £4,242.06

9. Hon Rally Secretary's Report

The following 4B has been received.

West Kent. Orchard Farm. 4-12 august 2021

CW is still having trouble contacting rally venues and awaits some call backs.

10. Southern Centres (SC)

NH reported that Sue Johnson had been in touch and is willing to be a WSCC rep on Southern Centres. We are very pleased with this announcement.

11. South East Region (SER)

12. Committee with responsibilities:-

- a. Rally Book 2021. NH to canvass advertisers.
- b. Web site. All up to date.
- c. Centre equipment. DW requested consent to buy large whiteboard so that rally officers can give info to ralliers without getting close to them. Agreed.

PF has problems storing centre equipment at home. DW and PF to liaise.

Supply of hand cleaners discussed with regards to placing some at water and waste points. There followed a discussion about the resumption of our rally programme. There were various views put forward with regards complying with Covid 19 rules. It was felt by all present that we can run our rallies in accordance with current guidance. DW to purchase some extra pitch markers for use at water and elsan points to maintain gaps.

Electronic payment methods. Ongoing.

- d. Plaques. Nil to report
- e. Rally Risk Assessment. A permanent ongoing item. Discussed at agenda point 12c.

NH to create generic document for Risk Assessment.

13. AGM 2020

This was discussed. We await CAMC advice on AGM's.

14. New Year Rally

This was discussed at length. It was decided by all present that for various reasons this rally will be cancelled.

15. Resumption of rallies 2020.

This was discussed at agenda point 12c.

16. Date and venue of next meeting.

Wednesday 12th August 2020. Venue and method TBC.

Meeting ended at 8.40 pm. JF thanked everyone for attending.

Nick Harris. Secretary