



**Minutes of the 514th Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held at The White Swan, Arundel,
West Sussex on Wednesday 12th August 2020 at 7.30 p.m.**

1. Apologies for absence: Sam Wood

2. Attendees

Peter Fitzgerald Chair (PF), Dave Wightman Vice Chair (DW), Nick Harris Secretary (NH), John Woodward Treasurer (JW), Carol Wightman Rally Secretary (CW), Janine Aylmore (JA) Janet Fitzgerald (JF), and Keith Wood (KW) and Sam Wood (SW).

PF welcomed everyone to the meeting.

3. Minutes of the previous meeting

The minutes of the 513th meeting were approved having been proposed by JA and CW.

.4. Matters Arising NIL

5. Actions from minutes 512. NIL

6. Notification of any other Business. NIL

7. Secretary's Report

Centre membership since last meeting.

Total 2047 up from 1899, Lead 1098 up from 1016, joint 911 up from 845 and family 36 no change 2 life members.

We had 157 new members, 20 re registered, 15 rejoined, 6 resigned, and 83 not renewed to centre.

30th July

E mail from CAMC regarding rallies in national parks. CW dealing.

5th August

E mail from CAMC re AGM guidance and Covid Risk Assessment. Circulated to Committee.

10th August

E mail from CAMC re resumption of rallies in Wales.

11th August

E mail from CAMC re AGM guidance.

8. Treasurer's Report

JW's report was circulated before the meeting. No change.

Investment with Caravan Club = £7,847.29, Youth Account = £851.80, Charity Account = £378.14 and Business Account = £3,857.55

9. Hon Rally Secretary's Report

CW reported that the owner of one of our venues in the New Forest is undecided as to whether he will allow rallies in 2021. It was agreed to find another venue.

CW reported that we have no rallies booked for September 2021. This was discussed and agreed CW will try and book North Hall, Loxwood and Sunnyside Farm, Barnham.

PF & JF to visit possible new site.

10. Southern Centres (SC)

Nil to report

11. South East Region (SER)

Nil to report

12. Committee with responsibilities:-

- a. Rally Book 2021. NH to canvass advertisers.
- b. Web site. All up to date.
- c. Centre equipment. DW reported that he has purchased more pitch flags and distance guides.
- d. Plaques. Nil to report
- e. Rally Risk Assessment. A permanent ongoing item.

NH has created generic document for Risk Assessment (RA). He reminded those present that under CAMC rules it is the Rally Officer (RO) who emails the RA to CAMC and not the Secretary. NH will assist any RO who needs help.

13. AGM 2020

This was discussed taking into account all the CAMC guidance and Covid regulations. The following was agreed. Considering postponing the AGM was discussed but it was felt that this may not help.

Anyone wishing to attend the AGM MUST book onto the rally. This is because under current CAMC rules we cannot allow day visitors to attend a rally. There will be no toilet facilities available other than your own. We will not supply food or drinks.

We are not permitted to hand out paper minutes or financial reports.

It is hoped that we can hold the AGM on the rally field but if we have to use the hall numbers will be restricted to a maximum of 30. (Covid legislation) We will have to restrict attendance to

one person from each unit on the rally. At least 7 seats are already taken by the current committee.

NH reported that this year he, as secretary, is able to accept nominations for committee via e mail. If anyone wishes to join the committee please email the Secretary as to what position you are interested in and include the names and membership numbers of a proposer and seconder. E mail address is: westsussexcentresec@yahoo.co.uk

JW is happy to send a copy of the centres accounts via e mail. He can be reached on: john.woodward3960@gmail.com

14. New Year Rally

Remove from Agenda

16. Date and venue of next meeting.

Wednesday 9th September 2020. Via Zoom.

Meeting ended at 8.25 pm. JF thanked everyone for attending.

Nick Harris. Secretary