



**Minutes of the 483rd Committee Meeting of the West Sussex Centre
of the Caravan and Motorhome Club held at The White Swan, Arundel,
West Sussex on Wednesday 1st November 2017 at 7.30 p.m.**

7.25 p.m.

1. Apologies for absence: Dave Wightman

2. Attendees:

Fran Phillips, Chair (FP), Steve Leverington, Vice Chair (SL), Nick Harris, Secretary (NH), John Woodward, Treasurer (JW), Carol Wightman, Rally Secretary (CW), Janine Aylmore (JA), Pete Dales (PD), Janet Fitzgerald (JF), Peter Fitzgerald (PF), John Kane (JK).

FP welcomed all to the meeting.

3. Minutes of the previous meetings

The minutes of the 481st and 482nd were approved; proposed by JA and seconded by PF

4. Matters Arising

NH reported that L Manning has raised a matter re minutes 480 (September). He wanted it minuted that as soon as he was notified that the WSCC straps were missing and could not be found new ones were purchased and supplied by Southern Centres.

5. Actions from Minutes 481

Item 9. CW. West Surrey Rally clash and Hayling Island Rally Officers. All sorted.

Actions from Minutes 481

Item 1. JW. Cheque signatories. This is in progress with most of the forms needed having been supplied. We await arrival of other forms from the bank.

6. Notification of any other Business

Nil

7. Hon Secretary's Report

Centre membership figures not available.

Received an E mail 31st October from Rebecca Newman CAMC with the new public liability insurance certificate.

NH reported that he has had e mails and a card from Kim Cooper and an e mail from Rod Mead thanking the committee for the gifts supplied for services to the centre.

8. Treasurer's Report

This was circulated before the meeting.

Investment with Caravan Club = £7,615.93, Youth Account = £851.80, Charity Account = £386.88 and Business Account = £6,906.92

JF has banked £1,977.28 for fees for SER AGM. JW suggested that the matter of Rally Secretaries being allowed to sign cheques should be raised at the SER AGM. Agreed by all./ JW reported that the bank will allow past executive position holders to sign cheques for up to 12 months after they have stood down.

9. Hon Rally Secretary's Report

We have received the following 4b's

21-28 October 2018 West Kent Northbrook Farm

21-25 June 2018 West Hants Birdham

11-13 May 2018 West Hants Chidham

25-29 May 2018 West Hants Stedham

CW had received an e mail stating that the East Sussex youth Chair and Treasurer are attending the SER AGM Rally and will assist wherever they are needed.

CW reported that after our AGM she was approached by one of our members with regards to possible help with the web site. This will be progressed.

The 2018 rally book is nearly complete. The last bits that were needed were discussed. **SL to deal with sending photographs to Kim Cooper.**

The rally book price for next year will increase to £2.00 for extra copies or for non centre members.

10. Southern Centres

Nil to report

11. South East Region

Nil to report

12. Committee with responsibilities:-

a. Rally Book 2018

All progressing well.

b. Centre Sales

JW reported that our usual supplier has no stock at this time.

c. Web Site

Currently this is all in order.

d. Centre Equipment/Signs

Nil to report

e. Welfare/Plaques

Nil to report.

13. SER AGM 19th November 2017.

There was a general discussion with regards to the running of this event. Matters discussed included parking of units, room use, timings, food and logistics. At the end those present were content that as far as we are aware all is in hand.

14. New Year Rally 2017/2018

All in order. The dinner ladies will require payment before our next meeting but this can be dealt with by JW as the costings have already been agreed.

15. AOB

Nil raised

16. Date and venue of next meeting

Wednesday 13th December 2017 at The White Swan, Arundel.

Meeting closed 8.40 pm.

FP thanked everyone for attending.

Nick Harris

Secretary.